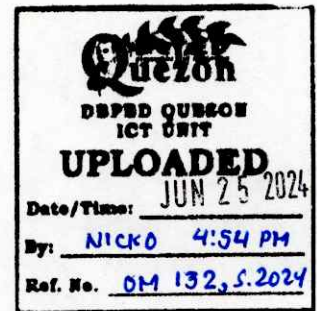




Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



25 June 2024

OFFICE MEMORANDUM
OM No. 132, s. 2024

**REGISTRATION OF QUALITY CONTROL PLANS (QCPs), QMS – RELATED
TEMPLATES/FORMS, AND WORK INSTRUCTIONS**

To: Assistant Schools Division Superintendents
Division Chiefs
Section/Unit/Office Heads
Quality Management System Representative
Deputy Quality Management Representative
Quality Management System Secretariat Leader
QMS Team Leaders
All Others Concerned

Pursuant to DepEd Order No. 009, s. 2021, which mandates the Institutionalization of a Quality Management System within the Department of Education (DepEd), this Office directs the registration of all quality-assured Quality Control Plans (QCPs), QMS-Related Templates/Forms, and Work Instructions by **June 28, 2024**.

To streamline the registration process, the CID Chief, SGOD Chief, and Administrative Officer V are instructed to gather the relevant documents from the CID, SGOD, and OSDS respectively. They must conduct a final review of the quality-assured documents and promptly submit the soft copies and masterlist to the Knowledge Management Team Lead for **one-time** registration through these links:

- A. **Quality Control Plans (QCPs)** - <https://tinyurl.com/quezonkmtQCPs>
- B. **Templates/ Forms** - <https://tinyurl.com/quezonkmttemplates>
- C. **Summary of QCPs and Forms** -
 - a. **CID** - <https://tinyurl.com/quezonkmtcidmasterlist>
 - b. **SGOD** - <https://tinyurl.com/quezonkmtsgodmasterlist>
 - c. **OSDS** - <https://tinyurl.com/quezonkmtosdsmasterlist>
 - d. **QMC** - <https://tinyurl.com/quezonkmtqmcmasterlist>

Immediate dissemination of this Office Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

qmrjam06/25/2024
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